



Parks and Recreation Advisory Board - Meeting Minutes

Wednesday, January 11, 2017 at 6:30pm

Conference Room 204 – City Hall

Members Present: Dana Staples, Howard Fogle, Belinda Gerry, Janice Barrett, Misty Edgecomb, Tizz Crowley (Excused Absent; Sabrina Best).

1. Approval of Minutes

****Motion:** to accept December Meeting Minutes made by Dana Staples/seconded by Misty Edgecomb, Unanimous (Tizz abstained).

2. Sub Committee Report – Senior Sub Committee (Belinda)

Belinda provided an update on where the Bid process was, there was still no bid that has gone out yet. The Bathroom code with adding the single toilet in the shower area would allow for us to open the building up to code when construction is completed. Belinda talked about the different Senior groups who would be interested in utilizing this space once it is opened. There was concern on when the Bid would go out to bid and not wanting to wait too long. There was discussion around starting to Fundraise. A Donation Letter will need to be developed and a list of fundraisers. Recommendation was made that City Staff begin the discussion and process of removing other dept. items from the space intended for the Senior Center. It was also recommended that a final date be decided of when this process will need to be completed. There was recommend that the Senior Sub Committee be identified as “The Senior Community Center” work group.

Action Item: Belinda will work with Sabrina to create a donation letter for fundraising. Belinda will follow up with Sabrina about possibly doing something at Winter Festival. Belinda will work with the Senior Sub Committee to develop a rough draft list of fundraisers.

3. New/Old Business

a. Goals and Objectives – Clarification was asked about whether these goals are the overall goals for the advisory board or just for the year. It was discussed to start with Vision/Future to help guide and set the foundation for accomplishing the rest of the items. Special Events/Economic Impact was the next item that seemed to be important, with concern around the financial and budget items. There was discussion around why is the City allocating monies to a special event that is not ran, organize, and promoted within City Auburn Staff? Shouldn't the general fund monies in community programs and special events to go support Auburn events not Lewiston? CIP was brought up about getting the wish list together for next year's submittal. There was a suggestion on creating a work group around sports tourism and facilities wish list for CIP. There was then discussion on the conversation of the Pettengill Baseball Field to Softball field with the current CIP funds.

****Acknowledge** support Staff to move forward with the project to convert the Pettengill Baseball Field to a Softball field with the current CIP funds available for the project to begin before June 30' 2017.



There was discussion around highlighting the Universal Playground under Facilities. Question around the facility study that was done a few years ago and if the group could review to help with maintenance aspect of fields and facilities.

Action Item: Sabrina bring Economic and Community Development, and Parks budget. Add to next month's Agenda; Collaboration with the Drifting event in Lewiston. Sabrina will send the facility study to the group.

4. Public Comment – No Public Present

5. Next Meeting – Homework

a. Budget

Action Item: Everyone take a look at the proposed rough draft of the budget for FY18 and email Sabrina by Monday Feb 6th with questions to go over at the Feb meeting.

b. Staff Schedule

Action Item: Everyone take a look at the schedule and bring any questions. Sabrina will talk more about the new Labor Law and how it affected Recreation staff at the next meeting.

c. Winter Festival Recap

Action Item: Everyone attend and bring back feedback to the Feb meeting. Email Sabrina by Monday Feb 6th with any feedback, suggestions, ideas etc.

6. Next Meeting – Wed. Feb 8th at 6:30pm
Senior Sub Committee Fri Feb 10 at 1pm at Hasty
Parks Sub Committee Wed. Feb 22 at 6:30pm

8. Adjourn – Motion by Misty Edgecomb/Second by Janice Barrett; pass unanimous